

Action List

Line	Opened	Origin	Action	Risk	Who	Due	Closed	Status, Why
		Select			Select			Select
15	7/27/20	MR	Assess resources for the admin work	1	Lucas	8/25/20		Open
14	7/12/20	MR	Finalize the Context Matrix with the Board	2	Clod	8/25/20		Open
13	4/12/20	Lean	Place 5S boards in WH	2	Rich	5/17/20	4/15/20	On-time
12	4/12/20	Lean	Map Cell 17, determine motion time	3	Rich	5/17/20	5/5/20	On-time
11	4/12/20	Lean	Kanban for Line 3, finalize with WH	3	Rich	5/17/20	5/5/20	On-time
10	4/12/20	Lean	Lean training for Team 6	3	Rich	5/17/20		Deficient planning
10.1	7/27/20	MR	Team 6 was swamped in the Blue widget project. The project was completed, reschedule	2	Rich	8/20/20		Open
9	3/17/20	OR	Complete Supplier Qualification Form	2	Sara	4/12/20	4/11/20	On-time
8	3/17/20	OR	Complete forms for NTF, Salzman and Share X	2	Sara	4/12/20	4/11/20	On-time
7	3/17/20	OR	Expedite approval of Jennifer Secrets	2	Sara	4/25/20	2/14/00	On-time
6	2/24/20	OR	Correct C5 scrap report calculations	2	Lucas	2/24/20	2/14/00	On-time
5	2/24/20	OR	Include set-up scrap to the report	3	Lucas	2/24/20		Limited resources
	7/27/20	MR	Reported: no time, re-assign to Rich	1	Rich	8/20/20		Open
4	2/24/20	OR	Update Punch fixture safety guide	1	Lucas	2/24/20		Limited resources
	7/27/20	MR	Reported: no time, re-assign to Rich	1	Rich	8/20/20		Open
3	1/17/20	MR	Place an ad for PM Tech.	3	Kirk	1/29/20	1/27/20	On-time
2	1/17/20	MR	Update Job Description for PM Tech.	2	Kirk	1/29/20	1/27/20	On-time
1	1/17/20	MR	Open requisition for PM Tech.	2	Kirk	1/29/20	1/27/20	On-time